

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No: AC623P58	Eligible: Y	
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Before completing please complete Part One: Eligibility Form Section 1: Summary of the Proposal

1a. Name of Project: Pigeon House Stream Open Space (Maidenhead Road)

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	✓

1c. Ward and site(s): Hengrove & Whitchurch Park ward

1d. Summarise the project you want to deliver: **(50 words maximum)**

The aim of the project is to open up this area for local people to use for play, exercise and relaxation with related well-being benefits. And to work with local people to help them understand the wildlife value of the habitat in this area.

1e: Fund Sources	How much are you seeking?	
CIL	£	14,960
S106	£	
Total:	£	14,960

Section 2. Your Project details:

Section 2a. Name of your group or organisation:

Bristol City Council - Natural and Marine Environment on behalf of: Dundry and Hartcliffe Wildlife Conservation Group

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

Bristol City Council is the local authority of Bristol, England. The Council is a Unitary Authority, and is unusual in the United Kingdom in that its executive function is controlled by a directly elected mayor of Bristol. Bristol has 35 wards, electing a total of 70 Councillors.

The purpose of the Authority is to deliver statutory services to the diverse communities that make up Bristol, provide advice and guidance and support those communities in helping create and shape a better Bristol, in particular provision of Parks and Green Spaces

Section 2c. Your Project:

This would be a joint project between Bristol City Council and the Dundry and Hartcliffe Wildlife Conservation group. We have an agreement with BCC Parks and we have been working on this project since March 2022.

The Parks Service is in support on this proposal. Total project cost £14,960 capital £13,069 commuted sum £1,891. To provide a 4m wide field gate to allow machinery access, to extract and dispose of fly tip waste within the scrub, to tractor side arm grass pathways and to create recreational grass area and enhance habitat diversity.

Please use guidance to complete

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

- To increase the usability of the green space for the community
- Open up the green space for user and maintenance access with new gate
- Provide opportunity to engage with nature and wildlife

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

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iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

It would make this area a safer place for wildlife and people. It could reduce anti-social behaviour on site and surrounding streets which may help improve relationships.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Increase park user numbers	Numbers of adults and children using the open space	Feed-back from local community Evidence of additional wear on grass pathways
Outcome 2	Reduction in anti-social behaviour	Fly-tipping seen	Reduction in fly-tipping seen on site and needs removal
		Complaints	
Outcome 3	Wildlife enhancement / engaging with for improvement to knowledge, appreciation and health and wellbeing	Experience with nature	Feed-back from local group as to engagement of local community with wildlife for health and wellbeing, wildlife education

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N/A

LGBT people	N/A
Disabled people	N/A

Section 3c. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

The open space will become more access through widening of pathways

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

This is a community led project and we strive to be inclusive and open

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Please use guidance to complete

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council – Natural and Marine Environment		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If “yes” please provide contact details	Name: Susy Feltham, Landscape Works and Play Manager Tel: Email: susy.feltham@bristol.gov.uk		
If “no” please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

The Parks and Green Spaces project delivery team have many years of experience of delivering park infrastructure projects big and small, individual play equipment items through to complete new wheels parks, MUGAs and playgrounds. In addition we have our own in-house grounds maintenance teams who will delivery part of this project.

Section 4c. Delivery timetable and key events/activities:

Please use guidance to complete

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	FY 24/25	FY 25/26	FY 26/27						
Key Milestones:									
Project Work up	X								
Identify & secure additional funding	NA								
BCC internal Approvals	X								
Finalise Design / Brief	X								
Procurement	X								
Delivery	X								
Handover	X								

Section 4d. Project Delivery Budget

Capital costs	Funding sources
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Please use guidance to complete

Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Clearance of site and installation of gate	13,069	13,069	0	0	0	0	0	0	£13,069
A. Total Project Capital Totals									£13,069
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
On-going grounds maintenance	£1,891	£1,891	0	0	0	0	0	0	£1,891
B. Total Revenue Costs									£1,891
Combined Capital and Revenue Costs (A + B)	£14,960	£14,960							£14,960

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Project may proceed with reduced scope
30%	Project may proceed with significant reduced scope
50%	Project may not proceed or proceed with only minimum impact

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No, cost calculation from past experience of capital works and ground maintenance
How did you choose your final quote?	NA
How have you calculated your revenue/ maintenance costings?	Form parks and green space works management system and experience of managing parks and green spaces
Please provide evidence of the quotes you've obtained	NA

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Please use guidance to complete

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:	FY 24/25		
Total CIL/S106 funding:	£14,960		

Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms